

Culture and Sport Glasgow (operating as Glasgow Life)
(A Company which is a Scottish charity (Scottish charity number SC037844)
incorporated in Scotland under the Companies Acts with company number SC313851)

MINUTE of a MEETING of the Board of Directors
of Culture and Sport Glasgow held in the Burrell
Collection, Glasgow on 21 June 2023 at 10:15am.

Present: Bailie Annette Christie (Chair)
 Councillor Eva Bolander
 Councillor Holly Bruce
 Councillor Laura Doherty
 Iain MacRitchie
 Lee McConnell
 John McCormick
 Councillor Kieran Turner
 Susan Deighan (Chief Executive)

Attending: Jan Buchanan, Director of Finance and Corporate Services;
 Billy Garrett, Director of Culture, Tourism and Events; Lynda
 Campbell, Head of Business and Strategy; Aileen Crawford,
 Head of Tourism and Conventions, Alex Harvie, Head of
 Marketing and Communications; and Elaine Lawrie,
 Governance and Risk Manager; all Culture and Sport Glasgow;
 Shahid Hanif, Observer.

Apologies: Siobhan Nairn
 Dilawer Singh MBE

1. Welcome, notice and quorum, noted and agreed.

The Chair opened the meeting and welcomed those present.

Having noted that the relevant notice had been issued and a quorum was present, the Board proceeded to business as hereinafter minuted.

2. Apologies noted.

The Board noted that apologies had been received from Siobhan Nairn and Dilawer Singh.

3. Declarations of Interest noted.

There were no declarations of interest made.

4. Minute of Previous Meeting approved.

The minute of the Board meeting held on 29 March 2023 was submitted for approval.

The Board agreed to approve the minute as a correct record.

5. Matters Arising noted.

One matter arising was noted:

In relation to paragraph 10 – Glasgow Life’s ICT provision – the Board noted that the Director of Finance and Corporate Services will provide a written report to the Glasgow Life Board in September 2023.

6. Draft Minutes noted.

The draft minutes of the Equality, Diversity and Inclusion Sub-Committee on 19 April 2023, the Health and Safety Sub-Committee on 17 May 2023 and the Future Planning and Scrutiny Sub-committee on 1 June 2023 were submitted for noting.

The Board noted the draft minutes as presented.

7. Chair’s update noted.

The Chair shared that a written Chair’s update will be submitted for future meetings and it is proposed that this time on the agenda is used during future Board meetings for Board members to share their experiences of Glasgow Life since the last Board meeting.

The Chair provided a verbal update highlighting some of the recent events and launches which had taken place since the last Board meeting including the Burrell Collection being shortlisted for Art Fund Museum of the Year 2023, the world’s largest museum prize, and winning the Michael Middleton Special Award at the Civic Trust Awards.

The Mary Quant exhibition at Kelvingrove was recommended, as was the Jasleem Kaurm exhibition at Tramway and the recently opened Banksy Exhibition at GoMA.

The Chair extended an invitation to all Board members to join her at scheduled events which since the last Board meeting have included the Race and Racism Conference, the Secondary School Girls Football Tournament at Toryglen, and meeting the Parkinsons Walking Football Group.

The Chair also updated that she has been meeting with cultural organisations as the Cultural Forum and the Cultural Strategy are developed.

The Chair noted that a number of papers relating to the strategies and events led by Glasgow Life on behalf of Glasgow, and Glasgow Life’s contribution to the GCC Strategic Plan, have been considered at GCC committees since the last Board and that she is actively seeking meetings with Scottish Government ministers.

The Board noted the verbal update by the Chair and that in future this will be a written update.

8. Reports for Approval and Discussion

(1) Appointments to the Glasgow Life Board and Committees noted

The Board noted that a formal request for two appointments to the Board of Culture and Sport Glasgow will be made to the meeting of Glasgow City Council on 22 June 2023. These are:

- Lynn Bradley
- Shahid Hanif

(2) Appointment to membership of the Equality, Diversity and Inclusion Sub-committee agreed.

The Board agreed the appointment of Lynn Welsh as an Independent Member of the Equality, Diversity and Inclusion Sub-Committee.

(3) Refresh of the Glasgow Tourism Strategy to 2030 accepted and noted.

There was presented a report which provided the Board with recommendations for the refresh of the Glasgow Tourism Strategy to 2030.

This was supported by a presentation by Aileen Crawford, Head of Tourism and Conventions.

Councillor Bruce asked whether gender data was collected as part of the Resident Survey and the Head of Tourism and Conventions undertook to find out and report back, highlighting that if it was not included on this occasion a question on gender can be included in future iterations of the survey.

It was highlighted that Section 4 of the paper referenced the incorrect committee and included an inoperative link to Visit Scotland data. Therefore an amended version of this paper will be circulated.

After consideration the Board accepted the recommendations and noted that the strategy will progress to Glasgow City Council's Economy, Transport, Housing and Regeneration Committee and thereafter to the City Administration Committee.

(4) UCI World Championships 2023 noted and agreed.

The Board was presented with a report to update the Board on the progress of preparing for the UCI World Cycling Championships in relation to Glasgow Life's obligations including general readiness, Glasgow activation and budget and financial management, and seeking approval to amend the Glasgow Life Scheme of Delegated Functions during the Cycling World Championships.

The report was supported by a presentation by Billy Garrett, Director of Culture, Tourism and Events.

Board members noted significant success in the number of volunteers engaged and that tickets sales were better than expected.

The Board were given a verbal update on proposed industrial action coinciding with the World Cycling Championship and targetting the Emirates Arena and Chris Hoy Velodrome. The Board were informed that a task force had been stood up to look at mitigation arrangements.

After consideration the Board:

- (i) noted the progress of preparations to prepare for the UCI World Cycling Championships and asked for that a brief on the wider work being done on legacy and behavioural change.
- (ii) agreed to approve the amendment to the Glasgow Life Scheme of Delegated Functions during the Cycling World Championships.

(5) Financial Results for 2022-23 noted.

The Director of Finance and Corporate Services presented to the Board Glasgow Life's draft financial results for 2022-23 and informed the Board that new stretch income targets will be developed and will be brought to the next Board.

After consideration the Board noted the draft financial results for 2022-23.

(6) Budget 2023-24 and Financial Recovery Update reviewed, agreed and noted.

The Director of Finance and Corporate Services presented to the Board a report outlining Glasgow Life's Budget 2023-24 and Financial Recovery Update.

Lee McConnell suggested that investigating the funding models of Football Academies may be useful in considering the School of Sport.

The Board were informed that Glasgow Life have met with ward Councillors to update them on the position with Ruchill Community Centre.

After consideration the Board:

- i) reviewed and agreed the contents of the report
- ii) noted the intention to report on the remaining budget and funding options at future Boards.

(7) Restricted income discussed and noted.

The Director of Finance and Corporate Services presented a report which informed the Board of Glasgow Life's position with regards restricted income.

After consideration the Board:

- i) noted the contents of the paper
- ii) noted that in the future information on restricted income will be included as part of normal financial reporting.

(8) Glasgow Life Volunteering Strategy 2023-26 agreed.

The Head of Business and Strategy presented to the Board Glasgow Life's Volunteering Strategy 2023-26 and informed the Board that an action plan is being developed to support the implementation, and that this action plan will be presented to a future Board.

After consideration the Board agreed the Glasgow Life Volunteering Strategy 2023-26.

(9) People's Palace and Winter Gardens: Glasgow's palace of the imagination noted.

The Director of Culture, Tourism and Events presented a report to the Board providing an update on the People's Palace and Winter Gardens which outlined the project vision, programme, timelines and potential funding model.

After consideration the Board noted the contents of the report.

(10) People Update approved and noted.

A report providing a People Update was presented to the Board by the Director of Finance and Corporate Services.

After consideration the Board:

- i) approved the implementation of a new pay and grading scale and the ability to fully engage with Glasgow City Council on the wider workforce and financial implications of a new pay framework to Glasgow Life.
- ii) noted that across Glasgow Life there continues to be trade union activity.
- iii) noted the information specified in the report including the attendance and employee relations data
- iv) noted the ongoing collective consultation with the trade unions to formally implement workforce change packs.

9. Reports for Noting

(1) Glasgow Life Annual Performance Report 2022-23 noted.

The Board were provided with a copy of the draft Glasgow Life Annual Performance Report.

The Board noted the contents of the report.

(2) 'Time for Change' Readiness Plan noted.

The Board were provided with a report outlining Glasgow Life's 'Time for Change' Readiness Plan.

The Board noted the contents of the report.

(3) Health and Safety Annual Report 2022-23 noted.

The Board were presented with Glasgow Life's Health and Safety Annual Report 2022-23.

The Board noted the contents of the report.

(4) Report to the Operational Performance and Delivery Scrutiny Committee noted.

A report which was presented to Glasgow City Council's Operational Performance and Delivery Scrutiny Committee on the 3rd May 2023 was presented to the Board for noting.

The Board noted the contents of the report.

(5) Capital Programme update noted.

There was presented a report which provided the Board with an update on progress of projects included in the Capital Programme.

The Board noted the contents and updates within the report.

(6) Risk Register noted.

There was presented a report which detailed the current risks to Glasgow Life identified as being in the high/very high risk categories.

The Board noted the current high/very high risks to Glasgow Life presented in the attached risk register.

10. Date of Next Meeting noted.

The Board noted the date of the next meeting was Wednesday 6th September 2023.